

TROOP 59

JUNIOR LEADER POSITION RESPONSIBILITIES

Star:

While a First Class Scout, serve actively 4 months in one or more of the following positions of responsibility (or carry out a Scoutmaster-assigned leadership project to help the troop):

Life & Eagle:

Same as above but for 6 months.

Positions of responsibility that meet the requirements:

- Patrol leader,
- assistant senior patrol leader,
- senior patrol leader,
- troop guide,
- Order of the Arrow troop representative,
- den chief,
- scribe,
- librarian,
- historian,
- quartermaster,
- bugler,
- junior assistant Scoutmaster,
- chaplain aide, or
- instructor.

Junior Leaders

Senior Patrol Leader (SPL)

Job Description: The Senior Patrol Leader represent and leads the troop (counts as position of responsibility).

Reports to: Scoutmaster.

Duties:

1. Runs and helps plan all troop meetings, events, activities and campouts
2. Runs the Patrol Leader's council meetings.
3. Appoints other troop junior leaders with the advice and counsel of the Scoutmaster.
4. Assigns duties and responsibilities to junior leaders.
5. Assists the Scoutmaster with junior leader training
6. Sets a good example.
7. Enthusiastically wears the Scout uniform correctly.
8. Lives by the Scout Oath and Law.
9. Shows Scout spirit.

Requirements:

1. Elected by all boys in the troop.
2. Serves for 6 months.
3. Must be at least Star rank.
4. Must participate in 85% of activities.
5. Must be active in the troop.
6. Must have approval of the Scoutmaster to run for office.

Assistant Senior Patrol Leader (ASPL)

Job Description: The Assistant Senior Patrol Leader is the second-highest ranking junior leader in the troop. He is appointed by the Senior Patrol Leader with the approval of the Scoutmaster. The Assistant Senior Patrol Leader acts as the Senior Patrol Leader in the absence of the Senior Patrol Leader or when called upon. He also provides leadership to other junior leaders in the troop (counts as position of responsibility).

Reports to: Senior Patrol Leader.

Duties:

1. Helps the Senior Patrol Leader lead and plan meetings and activities.
2. Runs the troop in the absence of the Senior Patrol Leader.
3. Helps train and supervise the troop Scribe, Quartermaster, Instructor, Librarian, Historian and chaplain aide.
4. Serves as a member of the Patrol Leader's council.
5. Sets a good example.
6. Enthusiastically wears the Scout uniform correctly.
7. Lives by the Scout Oath and Law.
8. Shows Scout spirit.

Requirements:

1. Serves for 6 months.
2. Must be at least Star rank.
3. Must be active in the troop.

Patrol Leader (PL)

Job Description: The Patrol Leader is the elected leader of his patrol. He represents his patrol on the Patrol Leaders' council (counts as position of responsibility).

Reports to: the Senior Patrol Leader.

Duties:

1. Represents the patrol on the Patrol Leaders' council.
2. Plans and steers patrol meetings.
3. Helps Scouts advance.
4. Acts as the chief recruiter of new Scouts.
5. Keeps patrol members informed.
6. Knows what his patrol members and other leaders can do.
7. Sets a good example.
8. Enthusiastically wears the Scout uniform correctly.
9. Lives by the Scout Oath and Law.
10. Shows Scout spirit.

Requirements:

1. Elected by the boys in his patrol.
2. Serves for 6 months.
3. Should be at least First Class rank.
4. Should be active in the troop.

Troop Guide

Job Description: The troop guide works with new Scouts. He helps them feel comfortable and earn their First Class rank in their first year (counts as position of responsibility).

Reports to: the Assistant Scoutmaster for the new Scout patrol.

Duties:

1. Introduces new Scouts to troop operations.
2. Guides new scouts through early Scouting activities.
3. Helps new Scouts earn First Class rank in their first year.
4. Teaches basic Scout skills.
5. Coaches the Patrol Leader of the new Scout patrol on his duties.
6. Assists the Assistant Scoutmaster with training.
7. Counsels individual Scouts on Scouting challenges.
8. Sets a good example.
9. Enthusiastically wears the Scout uniform correctly.
10. Lives by the Scout Oath and Law.
11. Shows Scout spirit.

Requirements:

1. Recommended by the SPL and approved by the Scoutmaster.
2. Serves for 12 months.
3. Must be active in the troop.
4. Must have leadership experience and the patience to work with new Scouts.

Troop Scribe

Job Description: The Scribe keeps the troop records. He records the activities of the Patrol Leaders' council and keeps a record of dues, advancement and Scout attendance at troop meetings (counts as position of responsibility).

Reports to: the Assistant Senior Patrol Leader.

Duties:

1. Attends and keeps a log of Patrol Leader's council meetings.
2. Records individual Scout attendance and dues payments.
3. Records individual Scout advancement progress.
4. Works with the troop committee member for records and finance.
5. With the assistance of the Scoutmaster, write a Troop Newsletter to be published after each PLC.
6. Sets a good example.
7. Enthusiastically wears the Scout uniform correctly.
8. Lives by the Scout Oath and Law.
9. Shows Scout spirit.

Requirements:

1. Recommended by the SPL and approved by the Scoutmaster
2. Serves for 6 months
3. Must be active in the troop
4. Any boy can serve in this position but preference will be given to boys needing leadership for advancement

Troop Quartermaster

Job Description: The Quartermaster keeps track of troop equipment and sees that it is in good working order (counts as position of responsibility).

Reports to: the Assistant Senior Patrol Leader.

Duties:

1. Keeps records on patrol and troop equipment.
2. Attends the Patrol Leader's Council
3. Makes sure equipment is in good working condition.
4. Issue equipment and makes sure it's returned in good condition.
5. Makes suggestions for new or replacement items.
6. Works with the troop committee member responsible for equipment.
7. Sets a good example.
8. Enthusiastically wears the Scout uniform correctly.
9. Lives by the Scout Oath and Law.
10. Shows Scout spirit.

Requirements:

1. Recommended by the SPL and approved by the Scoutmaster
2. Serves for 6 months
3. Must be active in the troop

Instructor

Job Description: The Instructor teaches scouting skills (counts as position of responsibility).

Reports to: the Assistant Senior Patrol Leader.

Duties:

1. Teaches basic Scouting skills.
2. Sets a good example.
3. Enthusiastically wears the Scout uniform correctly.
4. Lives by the Scout Oath and Law.
5. Shows Scout spirit.

Requirements:

1. Recommended by the SPL and approved by the Scoutmaster
2. Serves for 6 months
3. Must be active in the troop

Order of the Arrow Troop Representative

Job Description: The Order of the Arrow Troop Representative enhances the image of the Order of the Arrow by serving as a youth liaison between the troop and the local OA lodge and chapter (counts as position of responsibility).

Reports to: the Assistant Senior Patrol Leader.

Duties:

1. Serves as a communication link between the lodge and chapter and the troop.
2. Encourages year-round and resident camping in the troop.
3. Encourages older-Scout participation in high-adventure programs.
4. Encourages Scouts to actively participate in community service projects.
5. Assists with leaders skills training in the troop.
6. Encourages Arrowmen to assume leadership positions in the troop.
7. Encourages Arrowmen in the troop to be active participants in lodge and/or chapter activities and to seal their membership in the Order by becoming Brotherhood members.
8. Sets a good example.
9. Enthusiastically wears the Scout uniform correctly.
10. Lives by the Scout Oath, Scout Law and OA Obligation.
11. Shows and helps develop Scout spirit.

Requirements:

1. Recommended by the SPL and approved by the Scoutmaster.
2. Must be a member of the Order of the Arrow.
3. Serves for 6 months.
4. Must be active in the troop.

Chaplain Aide

Job Description: The chaplain aide works with the troop chaplain to meet the religious needs of Scouts in the troop. He also works to promote the religious emblems program (counts as position of responsibility).

Reports to: the Assistant Senior Patrol Leader.

Duties:

1. Assists the Troop Chaplain with religious services at troop activities.
2. Tells Scouts about the religious emblem program for their faith.
3. Helps plan for religious observance in troop activities.
4. Sets a good example.
5. Enthusiastically wears the Scout uniform correctly.
6. Lives by the Scout Oath and Law.
7. Shows Scout spirit.

Requirements:

1. Recommended by the SPL and approved by the Scoutmaster
2. Serves for 6 months
3. Must be active in the troop

Librarian

Job Description: The Librarian takes care of troop literature (counts as position of responsibility).

Reports to: the Assistant Senior Patrol Leader.

Duties:

1. Sets up and takes care of a troop library.
2. Keeps records of books and pamphlets owned by the troop.
3. Adds new or replacement items as needed.
4. Keeps books and pamphlets available for borrowing.
5. Keeps a system for checking books and pamphlets in and out.
6. Follows up on late returns.
7. Sets a good example.
8. Enthusiastically wears the Scout uniform correctly.
9. Lives by the Scout Oath and Law.
10. Shows Scout spirit.

Requirements:

1. Recommended by the SPL and approved by the Scoutmaster
2. Serves for 6 months
3. Must be active in the troop

Historian

Job Description: The Historian keeps a historical record or scrapbook of troop activities (counts as position of responsibility).

Reports to: the Assistant Senior Patrol Leader.

Duties:

1. Gathers pictures and facts about past troop activities and keeps them in a historical file or scrapbook.
2. Takes care of troop trophies, ribbons and souvenirs of troop activities.
3. Keeps information about former members of the troop.
4. Sets a good example.
5. Enthusiastically wears the Scout uniform correctly.
6. Lives by the Scout Oath and Law.
7. Shows Scout spirit.

Requirements:

1. Recommended by the SPL and approved by the Scoutmaster
2. Serves for 6 months
3. Must be active in the troop

Assistant Patrol Leader (APL)

Job Description: The Assistant Patrol Leader is appointed by the Patrol Leader and leads the patrol in his absence (**DOES NOT count as position of responsibility**).

Reports to: the Patrol Leader.

Duties:

1. Helps the Patrol Leader plan and steer patrol meetings and activities.
2. Helps the Patrol Leader keep patrol members informed.
3. Helps the patrol get ready for all troop activities.
4. Represents his patrol at Patrol Leaders' council meetings when the Patrol Leader cannot attend.
5. Lends a hand controlling the patrol and building patrol spirit.
6. Sets a good example.
7. Enthusiastically wears the Scout uniform correctly.
8. Lives by the Scout Oath and Law.
9. Shows Scout spirit.

Requirements:

1. Elected by Patrol.
2. Serves for 6 months.
3. Should be active in the troop.

Patrol Quartermaster

Job Description: The Patrol Quartermaster works with the Troop Quartermaster to ensure that equipment is properly tracked and maintained (**DOES NOT count as position of responsibility**).

Duties:

1. Keeps records on patrol and troop equipment.
2. Makes sure equipment is in good working condition.
3. Assist patrol in setting up and storing equipment.
4. Makes suggestions for new or replacement items.
5. Keeps track of any damaged equipment, ensures that Troop Quartermaster is aware of need for repair/replacement.
6. Sets a good example.
7. Enthusiastically wears the Scout uniform correctly.
8. Lives by the Scout Oath and Law.
9. Shows Scout spirit.

Requirements:

1. Elected by Patrol.
2. Serves for 6 months.
3. Should be active in the troop.

Den Chief

Job Description: The den chief works with the Cub Scouts, Webelos Scouts and den leaders in the Cub Scout pack (counts as position of responsibility).

Reports to: the den leader in the pack and the Scoutmaster.

Duties:

1. Knows the purposes of Cub Scouting.
2. Helps Cub Scouts advance through Cub Scout ranks.
3. Encourages Cub Scouts to join a Boy Scouts troop upon graduation.
4. Assists with activities in the den meetings.
5. Is a friend to the boys in the den.
6. Helps out at weekly den meetings and monthly pack meetings
7. Meets with adult members of the den, pack and troop as necessary.
8. Sets a good example.
9. Enthusiastically wears the Scout uniform correctly.
10. Lives by the Scout Oath and Law.
11. Shows Scout spirit.

Requirements:

1. Recommended by the SPL and approved by the Scoutmaster
2. Serves for 12 months
3. Must be active in the troop

Junior Assistant Scoutmaster

Job Description: The junior Assistant Scoutmaster serves in the capacity an Assistant Scoutmaster except where legal age is required. He must be at least 16 years old and not yet 18. He's appointed by the Scoutmaster because of his leadership ability.

Reports to: the Scoutmaster.

Duties:

1. Functions as an Assistant Scoutmaster.
2. Performs duties as assigned by the Scoutmaster.
3. Sets a good example.
4. Enthusiastically wears the Scout uniform correctly.
5. Lives by the Scout Oath and Law.
6. Shows Scout spirit.

Requirements:

1. Appointed by the Scoutmaster.
2. Must be an Eagle Scout.
3. Must be active in the troop.